

**To: Councillors John Andreotti, Jacqueline Jackson, Carrie Payne, Tom Payne (Chair):
You are summoned to attend this Parish Council meeting to transact the following business:**

Ordinary Parish Council Meeting

Wednesday 18th March 2026 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 12th March 2026

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

26.015 To receive and accept apologies for absence

26.016 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' requests for dispensations for declarable interests, and
To consider requests for dispensation as appropriate.

26.017 To consider co-opting to fill the casual vacancies following the resignations of Cllrs Dave Smith, Keith Jordan and Liz Faulkner

26.018 To approve Minutes of Parish Council Meeting, 14th January 2026

To consider suspending the Meeting for Public Comments

26.019 Chairman's Announcements

26.020 Neighbourhood Police

1. Crime report
2. Cross border meeting 25/02/26 report
3. HCC report of drugs paraphernalia in bus shelter

26.021 County and District Councillors' reports

26.022 Planning

1. New Planning Applications received

3/26/0247/HH	1 Stepped Gable Mews, High Wych Lane: Replacement windows and doors	By 26th March
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2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

26.023 Finance

1. To receive cashbook accounts at 28th February 2026
2. To approve bank reconciliation at 28th February 2026
3. Performance against budget at 28th February 2026
4. To approve payments for 18th March
5. To consider request to fund portaloos for the September Scarecrow Festival

26.024 1. Highways

1. Blounts Lane speeding concerns - Cllr E Buckmaster update

2. Parishioner complaint about police speed vans being ineffectively deployed in High Wych Road

3. TRO29637 High Wych Lane closure

TRO29693 Broadfields closure

2. Footpaths and Public Rights of Way

1. Fly tipping on Byway 12, off Fryars Lane. Reported on HCC Fault system
2. FP001 gate installation update

3. Other Parish Matters

1. High Wych Memorial Hall and car park:
 1. Update on moving PC records from HWMH to HALS (County archive)
 2. Complaint about noise and possible drug use in the car park
2. To consider other matters
 1. To consider parishioner's email and proposals for:
 - (i) email re community fireworks guidance
 - (ii) proposed Motion to adopt revised Community Fireworks Code of Practice Policy
 - (iii) proposed Community Fireworks Code of Practice
 - (iv) proposed Public Consultation on Community Fireworks Code of Practice
 - (v) proposed Community Fireworks Guidance Note
 2. New domain and email addresses: update
 3. Post Office not being open on 2nd and 5th February
 4. Request for Sawbobus to include Allen's Green
3. 1. Request to confirm agreed actions from 2025:
 - HWPC Christmas tree (March Minute 25.024.3.5: earlier proposals not being pursued)
 - Flower / Plant holder at the corner of the play area
 - Yellow Lines to identify accessible parking
 - Car left in Car Park - with a SORN notice - LK54 RXZ
 - Additional bin outside HTC pavilion
 - Removal of bin by Coffee Lounge
2. Complaint about memorial tree planted on Allen's Green Village Green: update

26.025 1. Playing fields, buildings and Village Greens

1. Harlow Theatre Company

1. Update on any issues

2. Play area

1. Swings seat cover disintegrating: Warranty cover report
2. Update: Fitting of lock to the gate

3. Other matters raised

2. Allotments :

1. To receive report

26.026 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Parishioner: Request for Council to reconsider proposals community fireworks concerns (26.024.3.2.1)
- Report about Post Office not open on 2nd and 5th February (26.024.3.2.3)
- HCC report of drugs paraphernalia in bus shelter (26.020.3)
- Report of fly tipping on Byway 12 (26.024.2.1)
- Email request for Sawbobus to include Allen's Green (26.024.3.2.4)
- Parishioner: Complaint about ineffective Police speed van deployed in High Wych Road. (26.024.1.2)
- Parishioner: Complaint about noise and possible drug use in Memorial Hall car park (26.024.3.1.2)

26.027 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To get quote for trimming allotments boundary hedge before Scarecrow Festival (March Meeting)
3. To receive any other items for future agendas

26.028 Date and venue of next Meeting: Wednesday 20th May at High Wych Memorial Hall

1. Annual Meeting of the Parish Electorate 7.15pm followed immediately by
2. Annual Parish Council Meeting, approx. 7.30pm followed immediately by
3. Ordinary Parish Council Meeting, approx. 8pm

15th July Allen's Green Village Hall; 16th September High Wych Memorial Hall;
18th November Allen's Green Village Hall; 20th January 2027 High Wych Memorial Hall

APPENDIX Agenda item 26.022.2Planning Decision Notices (as at 12th March, for information only)

3/25/1744/HH 3/25/1745/LBC	Vine Cottage High Wych Lane: Erect single storey side extension with glazed link and roof lights. Replace windows to existing rear.	GRANTED
3/25/0401/FUL	Surrounded, Coveys Lane: Change of use grazing land to residential garden APPEALED to the Planning Inspectorate	APPEAL ALLOWED WITH CONDITIONS
3/25/1578/FUL	Little Toad Hall, 3 Trimms Green: Demolish sheds; site a mobile holiday home and new boundary fence	Awaited